



GRAND TRAVERSE METRO FIRE DEPARTMENT FIRE PREVENTION BUREAU

897 Parsons Road – Traverse City, MI 49686
Phone: (231) 947-3000 Fax: (231) 947-8728 – Website: www.gtmetrofire.org Email: info@gtmetrofire.org

SITE PLAN REVIEW APPLICATION

DATE: _____ (FOR OFFICE USE ONLY) ID# _____

APPLICANT/ COMPANY NAME: _____

CONTACT PERSON: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE NUMBERS: BUSINESS _____ CELL _____

EMAIL: _____

DEVELOPMENT/ BUSINESS NAME: _____

SITE ADDRESS: _____ TOWNSHIP: _____

CITY: _____ STATE: _____ ZIP: _____

SPECIFIC USE OF BUILDING: _____

BUILDING SIZE (LxWxH): _____ NUMBER of STORIES: _____

CONSTRUCTION TYPE _____ SITE SERVICED BY MUNICIPAL WATER YES NO

Complete civil engineering drawings shall be submitted with this application including the following:

Plans drawn to scale showing property boundaries, building locations, topography, water supply main sizes and hydrant locations, all roads/designated fire lanes/ property access/egress points with dimensions and turning radius, building construction type, use group and presence of automatic fire protection systems.

Site Plan Review -available in district only (Acme, East Bay & Garfield Twps.)

\$75.00 Includes 2 reviews

Additional reviews charged at \$75.00 per hour, minimum charge 1 hour

**** All fees shall be paid before permit can be issued, requests for inspections, or approvals for occupancy.**

APPLICANT SIGNATURE: _____