



GT METRO EMERGENCY SERVICES AUTHORITY

FIRE OFFICE 897 Parsons Road – Traverse City, MI 49686
Phone: (231) 947-3000 Fax: (231) 947-8728 – Website: www.gtmetrofire.org Email: Info@gtmetrofire.org

October 25, 2011

The regular meeting of the Grand Traverse Metro Emergency Services Authority was called to order at 9:03 a.m. by Chairman Wayne Kladder at Station 11, 3000 Albany, Traverse City, MI.

PLEDGE OF ALLEGIANCE

Roll call – 5 members, a quorum
Wayne Kladder, Acme
Chuck Korn, Garfield
Glen Lile, East Bay

Frankie Zarafonitis, Acme
Bob Featherstone, Garfield
Butch Strait, East Bay (excused)

ATTENDANCE:

Pat Parker, Chief
Terry Flynn, Asst. Chief
Meredith Hawes, Public Educator
Robin Ehardt, Accountant
Chuck Judson, Atty.
Rob Hentschel, County Liaison

Brian Bloom, Sta 11 Captain
Chris Comeaux, FF
Adam Drewery, Sta 1 Lt.
Brian Kuhr, City Fire
Eric Moravic, City Fire

PUBLIC COMMENT: None

APPROVAL OF AGENDA: The agenda was modified to add “Chuck Judson-FEMA audit” under New Business. **Motion** by Korn, supported by Lile, to approve the agenda as amended. All ayes. Motion carried.

CONFLICT OF INTEREST: None

APPROVAL OF MINUTES: **Motion** by Kladder, supported by Featherstone, to approve the September 27, 2011 minutes as e-mailed. All ayes. Motion carried.

FINANCIAL REPORT: See financial report as presented. Ehardt reported on the budget amendments (see budget amendments dated 10/18/11). **Motion** by Zarafonitis, supported by Lile, to approve the budget amendments. Roll call: Zarafonitis, yes; Lile, yes; Featherstone, yes; Korn, yes, Kladder, yes. All ayes. Motion carried.

CLAIMS: **Motion** by Lile, supported by Featherstone, to approve the prepays in the amount of \$35,939.67 (check #7237-7272 with no voided checks) and the regular claims in the amount of \$73,362.86 (check #7273-7341 with no voided checks). Roll call: Lile, yes; Featherstone, yes; Korn, yes; Zarafonitis, yes; Kladder, yes. All ayes. Motion carried.



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CORRESPONDENCE: See letters from Carl Levin, Debbie Stabenow, and Dave Camp that were written in support of our Assistance to Firefighters Grant.

REPORTS

CHIEF: See Chief Report. Parker reported that Peterson McGregor is our new agent of record for our health care. HUB International wants to present to the Board next month on our liability insurance. The Board said to wait until next year when we go out for bids. Parker reported on a new random drug policy for Metro explaining that if we accept money from the Feds we need to have this policy in place. He also reported that the hiring committee met, and they are close to making an offer to a candidate for the Assistant Chief/Fire Marshal position. A proposal was received from NorthFlight to add an ambulance in the Acme area. They would provide ALS if we provide a driver. See the Projected Costs for Staffing a NorthFlight Ambulance at Station 8 - dated 10/5/11. Discussion.

ASST. CHIEF/FIRE PREVENTION: No report.

ASST. CHIEF/OPS-TRAINING: See Assistant Chief-OPS Report and October Training Schedule.

PUBLIC EDUCATOR: See Fire & Life Safety Public Education Monthly Report. Hawes reported that Metro was selected as this year's recipient of the Leland Gayheart Prevention Award for our Customized Outreach Project (see the letter from University of Michigan dated 10/12/11).

OLD BUSINESS:

Fire Prevention Ordinance: A poll was done through Doodle to set up a study session to discuss the changes in the Fire Prevention Code. The meeting is scheduled for Wednesday, November 2nd from 9:00-11:00 a.m. at the Admin Office.

Cost Recovery Ordinance: A proposed draft recovery ordinance was prepared by Atty Judson and presented to the Board. Discussion. **Motion** by Featherstone, supported by Korn, to approve the concept to move forward to gather input and to bring back in a reasonable time to be effective January 1, 2012. All ayes. Motion carried. A public hearing will be scheduled at the November meeting.

Fire Marshal Position: This issue was discussed earlier under Chief Report.

NEW BUSINESS:

Chuck Judson - FEMA Audit: Parker and Judson reported on the Station 12 FEMA audit. Due to this audit, the last payment to Metro is being held up. Hallmark is waiting for their last payment from Metro. Parker recommended paying Hallmark. The Board said that the payment was approved at the last meeting so Hallmark could get paid now.



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Parker reported that Metro's 1989 Pierce Engine has a pump that is rusted out and it will cost \$25,000 to replace it so he is looking for a used pump. GT Rural Fire Dept has a 1992 Engine for sale for \$40,000. The Board told Parker to bring a recommendation back to them at the next meeting.

PUBLIC COMMENT: None

No other business. **Motion** by Korn, supported by Lile, to adjourn the meeting at 10:37 a.m. All ayes. Motion carried.

Chairman Wayne J. Kladder

Assistant Secretary Marcia Schwind