



GT METRO EMERGENCY SERVICES AUTHORITY

FIRE OFFICE 897 Parsons Road ~ Traverse City, MI 49686
Phone: (231) 947-3000 Fax: (231) 947-8728 ~ Website: www.gtmetrofire.org Email: Info@gtmetrofire.org

February 22, 2011

The regular meeting of the Grand Traverse Metro Emergency Services Authority was called to order at 9:01 a.m. by Chairman Wayne Kladder at 6042 Acme Road, Williamsburg, MI 49690.

PLEDGE OF ALLEGIANCE

Roll call – 6 members, a quorum
Wayne Kladder, Acme
Chuck Korn, Garfield
Glen Lile, East Bay

Frankie Zarafonitis, Acme
Bob Featherstone, Garfield
Butch Strait, East Bay

ATTENDANCE:

Pat Parker, Chief
Meredith Hawes, Public Educator

Robin Ehardt, Accountant
Rob Hentschel, County Liaison

PUBLIC COMMENT: None

Rob Hentschel introduced himself to the Metro Board. He is a member of the County Commissioners Board and has been delegated by the County to be the liaison to Metro Fire Department.

APPROVAL OF AGENDA: Add under Financial Report – Resolution 2011-2 to open account with Traverse City State Bank. **Motion** by Zarafonitis, supported by Korn, to approve the agenda as amended. All ayes. Motion carried.

CONFLICT OF INTEREST: None

APPROVAL OF MINUTES: **Motion** by Korn, supported by Strait, to approve the January 20, 2011, minutes as e-mailed. All ayes. Motion carried.

FINANCIAL REPORT: See financial report as presented. Ehardt reported she would like to open an account with Traverse City State Bank which will be covered under FDIC and will be non-interest bearing. She had a corporate resolution (Resolution 2011-2) that needed signatures. **Motion** by Zarafonitis, supported by Featherstone, to accept Resolution 2011-2 to open a non-interest bearing account at Traverse City State Bank. Roll call: Zarafonitis, yes; Lile, yes; Strait, yes; Featherstone, yes; Korn, yes; Kladder, yes. All ayes. Motion carried.

CLAIMS: **Motion** by Zarafonitis, supported by Korn, to approve the prepaids in the amount of \$396,088.10 (check #6419-6456 with no voided checks) and the regular claims in the amount of \$36,181.19 (check #6457-6509 with no voided checks); and the prepaids for Station 12 in the amount of \$237,504.19 (check #1050-1053 with no voided checks) and the regular claims for Station 12 in the



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amount of \$5,333.63 (check #1054-1060 with no voided checks). Roll call: Lile, yes; Strait, yes; Featherstone, yes; Korn, yes; Zarafonitis, yes; Kladder, yes. All ayes. Motion carried.

CORRESPONDENCE: None

REPORTS

CHIEF: See Chief Report. Parker reported the new truck will be delivered in July. The department just completed its first fitness for duty evaluations on all of the fulltime firefighters. Part-time employees will be evaluated in late 2011. Metro will be hiring three new employees when Station 12 opens up this Spring. Nearly 30 candidates were tested for knowledge and fitness. Interviews will be completed in March. Only 1 candidate was interviewed for the Captain's opening and was not hired. Therefore, the Captain's position will be advertised again in the Record-Eagle with applications be taken until March 11th. The RFP for counsel has been prepared and will be put in the legal section of the Record-Eagle. Parker reported on the pending legislation, House Bill #4293, that will legalize the sale of fireworks in Michigan. Metro will be participating at the Heroes Day at the Cherry Festival this year. They will need some firefighters at the Open Space. Also, our steel beam from the World Trade Center will be ready for pickup in the next few weeks. This may also be incorporated into Heroes Day. Parker reported on the article in the Record-Eagle about property values dipping again. Discussion. Parker reported that to move the Traverse City Project along he met with the following outsiders to get a different perspective: Marty Cotanche, Christine Stalsonburg, and Dr. Stalsonburg. The proposal should be done by the end of February and the draft sent to the City Mayor by March 4th with the final being sent by April 8th. Discussion.

ASST. CHIEF/FIRE PREVENTION: See Assistant Chief-FPB Monthly Report. Parker reported that Michigan just adopted the 2009 Construction Code.

ASST. CHIEF/OPS-TRAINING: See Assistant Chief-OPS Report and March Training Schedule. Flynn is out of town this week. Parker reported on the Live-In Program at Station 9 (see Chuck Judson's memo dated 2/2/11). Atty Judson said it is legal, and he checked with Leslie at East Bay Twp on the local zoning ordinance and she said there was no problem. Regarding the landlord/tenant issue, they need to have their address elsewhere- not at High Lake Road. This arrangement is being viewed more like a dormitory. He checked with the insurance carrier and it is ok to have someone there and it meets the East Bay Ordinance. A policy and procedure and an application was created (see General Directive for Live-In Program and General Directive for Live In Program Application). A policy and procedure is needed for time off. They also discussed the medical marijuana issue. This needs to be added to the current drug policy. Discussion. The Board said Metro could move forward with the live-in program.



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PUBLIC EDUCATOR: See Fire & Life Safety Public Education Monthly Report. Hawes reported she has done some grant writing in January and February. She has received a grant from the GT Band for a Bullex Digital-Bullseye Fire Extinguisher Simulator and has received some money from the Firemans Fund. She has applied for an AFG grant from FEMA for a large scale smoke alarm campaign for \$170,000. She has been in the schools last week and this week doing the firearm safety portion of Risk Watch. Metro has been highlighted on the home page for the fire sprinkler initiative through NFPA.

OLD BUSINESS:

Station 12 Update - Strait toured Station 12 last week. Everything looks great and he was very impressed with the structure. By March 11th the inside of the building should be done and they are waiting for completion of the outside which is dependent on the weather. They hope to move in the building in May and will schedule an Open House in late June or July. Strait said there is no change order at this time.

Enforcement of Fire Prevention Ordinance: Parker reported that Rural's Attorney and Metro's Attorney met with the Prosecutor. Mr. Schneider is not interested so Metro is going to move forward. Lindsay Weber, Atty with Smith Haughey Rice and Roegge, drew up a Fire Prevention Ordinance for the three townships (see memo from Atty Lindsay Weber dated 2/15/11, e-mail dated 2/21/11, and the proposed Fire Prevention Ordinance). Schnaidt reviewed the ordinance and found some items that needed changing in the document. The State is adopting the 2009 edition, and the copy has 2006 references in it. A Ticket Bureau is set up in Acme and Garfield already, but not in East Bay. Metro is enforcing each Township Fire Prevention Ordinance. The collection agent should be each Township and the Magistrate will collect the money and will keep most of it. Discussion. Parker will get 2 new code books for each Township. Schnaidt will create a sheet of changes in the Ordinance for the Townships. The issue of open burning and recreational fires was put back into the Ordinance, and Acme will have to address this issue at their Township.

NEW BUSINESS:

Annual Report: See Metro 2010 Annual Report.

No other business.

PUBLIC COMMENT: None

Meeting adjourned 10:30 a.m.

Chairman Wayne J. Kladder

Assistant Secretary Marcia Schwind