



GT METRO EMERGENCY SERVICES AUTHORITY

FIRE OFFICE 897 Parsons Road – Traverse City, MI 49686

Phone: (231) 947-3000 Fax: (231) 947-8728 – Website: www.gtmetrofire.org Email: Info@gtmetrofire.org

August 23, 2011

The regular meeting of the Grand Traverse Metro Emergency Services Authority was called to order at 9:02 a.m. by Chairman Wayne Kladder at 897 Parsons Road, Traverse City, MI.

PLEDGE OF ALLEGIANCE

Roll call – 5 members, a quorum
Wayne Kladder, Acme
Chuck Korn, Garfield
Glen Lile, East Bay

Frankie Zarafonitis, Acme
Bob Featherstone, Garfield
Butch Strait, East Bay (excused)

ATTENDANCE:

Pat Parker, Chief
Terry Flynn, Asst. Chief
Meredith Hawes, Public Educator
Robin Ehardt, Accountant

Rob Hentschel, County Liaison
Andy Doornbos, Lt.
Chris Comeaux, FF

PUBLIC COMMENT: Flynn introduced Lt. Andy Doornbos and Firefighter Chris Comeaux to the Board.

APPROVAL OF AGENDA: **Motion** by Zarafonitis, supported by Featherstone, to approve the agenda. All ayes. Motion carried.

CONFLICT OF INTEREST: None

APPROVAL OF MINUTES: **Motion** by Featherstone, supported by Zarafonitis, to approve the July 26, 2011 minutes as e-mailed. All ayes. Motion carried.

FINANCIAL REPORT: See financial report as presented. Ehardt had some budget amendments for approval (see 2011 budget amendments dated 8/16/11). **Motion** by Korn, supported by Zarafonitis, to approve the budget amendments as presented. Roll call: Zarafonitis, yes; Lile, yes; Featherstone, yes; Korn, yes; Kladder, yes. All ayes. Motion carried.

CLAIMS: **Motion** by Zarafonitis, supported by Korn, to approve the prepays in the amount of \$505,503.68 (check #7029-7076 with no voided checks) and the regular claims in the amount of \$29,878.05 (check #7077-7126 with no voided checks); and the prepays for Station 12 in the amount of \$21,060.39 (check #1103-1106 with voided check - #1103 corrected name on invoice/check and #1106 check drawn from incorrect bank account) and the regular claims for Station 12 in the amount of \$4,490.00 (check #1107 with no voided checks). Roll call: Lile, yes; Featherstone, yes; Korn, yes; Zarafonitis, yes; Kladder, yes. All ayes. Motion carried.



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CORRESPONDENCE: See Notice of Alleged Safety or Health Hazard from MIOSHA.

R E P O R T S

CHIEF: See Chief Report.

ASST. CHIEF/FIRE PREVENTION: No report.

ASST. CHIEF/OPS-TRAINING: See Assistant Chief-OPS Report and September Training Schedule. Discussion on cost recovery for runs.

PUBLIC EDUCATOR: See Fire & Life Safety Public Education Monthly Report. Discussion on funding the pub ed program and providing services beyond the Metro area after January 1, 2012. Also, discussion on setting a fee schedule per hour for the vehicles and personnel for those services provided for outside of the Metro area.

OLD BUSINESS:

Strategic Plan Update: Parker reported on the changes to the Strategic Plan, and Flynn reported on the ISO and accreditation.

2012 Preliminary Budget: Discussion on the status of the budget at the township levels.

NEW BUSINESS:

Discussion on Automatic/Mutual Aid with Other Fire Depts: Discussion on automatic aid and mutual aid with other fire depts and the box alarm system. Parker will put together a pricing model for mutual aid and a model cost recovery ordinance. **Motion** by Korn, supported by Featherstone, to get an answer from Central Dispatch on why the box alarm is not in place. All ayes. Motion carried. Flynn will meet with Central Dispatch and the Board would like an answer by the next board meeting in September.

Lile asked if the volunteers who use their own vehicles with lights and sirens get yearly inspections. Parker responded that they do yearly inspections and that the inspections are mandatory.

PUBLIC COMMENT: None

No other business. **Motion** by Zarafonitis, supported by Korn, to adjourn the meeting at 11:15 a.m. All ayes. Motion carried.

Chairman Wayne J. Kladder

Assistant Secretary Marcia Schwind