



GT METRO EMERGENCY SERVICES AUTHORITY

FIRE OFFICE 897 Parsons Road – Traverse City, MI 49686
Phone: (231) 947-3000 Fax: (231) 947-8728 – Website: www.gtmetrofire.org Email: info@gtmetrofire.org

May 25, 2010

The regular meeting of the Grand Traverse Metro Emergency Services Authority was called to order at 9:03 a.m. by Chairman Wayne Kladder at 897 Parsons Road, Traverse City, MI 49686.

Roll call – 6 members, a quorum

Wayne Kladder, Acme

Glen Lile, East Bay

Chuck Korn, Garfield (excused)

Bob Featherstone, Garfield Alternate

Frankie Zarafonitis, Acme (excused)

Butch Strait, East Bay

Kay Schumacher, Garfield

ATTENDANCE:

Pat Parker, Chief

Brad Schnaidt, Asst. Chief/Fire Prevention

Terry Flynn, Asst. Chief/Ops

Meredith Hawes, Public Educator

Robin Ehardt, Accountant

Chuck Judson, Atty

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT: None

APPROVAL OF AGENDA: **Motion** by Lile, supported by Schumacher, to approve the agenda. All ayes. Motion carried.

CONFLICT OF INTEREST: None

APPROVAL OF MINUTES: **Motion** by Lile, supported by Strait, to approve the regular and special minutes as e-mailed. All ayes. Motion carried.

FINANCIAL REPORT: See financial report as presented. Ehardt reported that the vehicle acquisition line item is over budget and it will be amended at the next meeting.

CLAIMS: **Motion** by Strait, supported by Lile, to approve the prepays in the amount of \$40,534.60 (check #5608-5638 with no voided checks) and the regular claims in the amount of \$88,189.34 (check #5639-5709 with no voided checks). Roll call: Lile, yes; Strait, yes; Featherstone, yes; Schumacher, yes; Kladder, yes. Motion carried.

CORRESPONDENCE: See the Traverse City Record-Eagle article “Firefighter suspended for arrest” dated May 19, 2010. Parker reported this was handled immediately. He was suspended from driving and working on shifts. Parker has been working with Metro’s counsel and is creating a policy to address this issue. Discussion. See the thank you letter from Mike and Carol Wagner dated May 2010 for the emergency care that they received. See the letter from the GT County Health Dept dated May 20, 2010, on the Michigan Safe Haven Law that was prompted because of recent infant deaths in this



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area. A baby, up to 3 days old, can be left with a staff member at any hospital, fire station, police station, or any emergency service provider that is on duty in Michigan.

REPORTS

CHIEF: See Metro Chief Report.

ASST. CHIEF/FIRE PREVENTION: See Assistant Chief-FPB Monthly Report. The Feds opened up a grant opportunity under the Firefighter Grant Award Program. One of the items under this grant is the retrofitting of sprinklers at fire stations. Schnaidt and Flynn are working on the grant to retrofit all three fire stations for \$300,000 aggregate total (the limit is \$100,000 per station) with a 10% match from us.

ASST. CHIEF/OPS-TRAINING: See Assistant Chief-OPS Report and May Training Schedule.

PUBLIC EDUCATOR: See Fire & Life Safety Public Education Monthly Report. Blair Elementary did an assessment pretest and post-test to the Risk Watch Program. They will be able to compile some useful data for use next year and to share with other schools. Hawes passed out informational postcards on the 25th Parkinson's anniversary dinner being held on June 3, 2010. Metro is one of the sponsors for the dinner event in the evening. Hawes reported that the community of Grand Traverse was awarded the NFPA Safe Community recognition status for 2010 by participating in the Risk Watch, Remembering When and Learn Not to Burn initiative through the Safe Community program.

OLD BUSINESS:

Enforcement of Fire Prevention Ordinance: Schnaidt reported that they met with Bob Cooney regarding enforcement of the fire prevention ordinance. The simplest way is to establish a "ticket bureau" within Metro. Current violations of the local ordinance will be handled by writing citations and taking them before the Court system. If it is a state law violation, the Prosecutor will take over at that point and prosecute under the State law. The Prosecutor does not want to enforce local ordinances. Metro still needs to sit down with the Magistrate, District Judges, and the Clerk of the Court to move this procedure forward. They will set up a direct communication process with Cooney's office where Bob Cooney will receive code enforcement issues directly. Judson reported further on this enforcement issue and the process with the Court. Discussion. Judson is drafting an ordinance for the Townships with all the changes in the process which will include the open burning and recreational fires section.

Station 12 Progress Report - Schnaidt reported we are still waiting for approval from the Feds on the grant to proceed. He is working on evaluating the bids and doing the preliminary work on the LEED certification without awarding the bid. The last report from the Feds was that our project budget has been approved by staff and forwarded to the Approval Officer with a recommendation that he approve it and move it forward. Discussion was held on the bid process and Judson answered questions and



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concerns that were raised at the last Metro Board meeting. The Board said to hold a meeting as soon as possible after getting approval to start construction.

NEW BUSINESS:

Cherryland Electric USDA Loan: Parker reported that last year he approached the board to purchase a fire truck. It was put on hold due to the poor economy. Since then our AFG grant got turned down for a new tanker for Station 1. We also applied at the end of last year for an interest-free loan from the US Department of Agriculture through Cherryland Electric to purchase a custom rescue pumper fire truck for the new Station 12. Last week we were notified that we received the grant. Ehardt put together a fact sheet on this loan (see Fact Sheet dated 5/21/10). Parker's recommendation was to accept the interest-free loan from Cherryland Electric Coop, pay the loan from PIF for 2 years, then when Engine 9's loan was done, reimburse PIF. Discussion. **Motion** by Lile, supported by Schumacher, to go out for bids for the new pumper fire truck for Station 12 using the USDA loan from Cherryland Electric. All ayes. Motion carried.

PUBLIC COMMENT: None

No other business.

Meeting adjourned 11:17 a.m.

Chairman Wayne J. Kladder

Assistant Secretary Marcia Schwind