



GT METRO EMERGENCY SERVICES AUTHORITY

FIRE OFFICE 897 Parsons Road – Traverse City, MI 49686
Phone: (231) 947-3000 Fax: (231) 947-8728 – Website: www.gtmetrofire.org Email: info@gtmetrofire.org

September 22, 2009

The regular meeting of the Grand Traverse Metro Emergency Services Authority was called to order at 10:00 a.m. by Chairman Wayne Kladder at Metro Station 11 - 3000 Albany, Traverse City, MI.

Roll call – 5 members, a quorum

Wayne Kladder, Acme

Glen Lile, East Bay

Chuck Korn, Garfield

Frankie Zarafonitis, Acme

Butch Strait, East Bay (excused)

Kay Schumacher, Garfield

ATTENDANCE:

Pat Parker, Chief

Brad Schnaidt, Asst. Chief/Fire Prevention

Terry Flynn, Asst. Chief/Ops

Robin Ehardt, Accountant

Meredith Hawes, Public Educator

Troy Holliday, Sta8 Captain

Brian Bloom, Sta11 Captain

Parker reported that the public hearing on the Grand Traverse Metro Emergency Services Authority 2010 Budget scheduled for 9:00 a.m. was published in the Traverse City Record-Eagle. No public came in for copies of the budget. The budget has been approved by all three townships at 2 mils and it came back to the Metro Authority Board for approval and public comment.

SPECIAL PUBLIC HEARING ON 2010 BUDGET: Chairman Wayne Kladder asked if there was any board discussion – there was none. Kladder then opened the hearing for the 2010 budget – Resolutions (#R-2009-06 and #R-2009-07) at 10:03 a.m. No public input due to lack of public attendance. The public hearing was closed at 10:04.

Motion by Lile, supported by Korn, to adopt Resolution #R-2009-06 – General Appropriation Act for Grand Traverse Metro Emergency Services Authority Calendar Year ending December 31, 2010. Roll call: Kladder, yes; Zarafonitis, yes; Lile, yes; Korn, yes; chumacher, yes. Motion carried.

Motion by Korn, supported by Lile, to adopt Resolution #R-2009-07 – Public Improvement Fund Act for Grand Traverse Metro Emergency Services Authority Calendar Year ending December 31, 2010. Roll call: Kladder, yes; Zarafonitis, yes; Lile, yes; Korn, yes; Schumacher, yes. Motion carried.

PUBLIC COMMENT: Brian Bloom, Station 11 Captain, gave a small presentation about Station 11.

APPROVAL OF AGENDA: Parker asked that the RFP for Audit be put under old business and RFP for Counsel be put under New Business. **Motion** by Lile, supported by Zarafonitis, to approve the amended agenda. Motion carried.

CONFLICT OF INTEREST: None

APPROVAL OF MINUTES: **Motion** by Schumacher, supported by Zarafonitis, to approve the August 25, 2009, minutes as e-mailed. All ayes. Motion carried.



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MESA MINS/Page 2

September 22, 2009

FINANCIAL REPORT: Ehardt gave the financial report and presented the budget amendments.

Motion by Schumacher, supported by Zarafonitis, to approve the budget amendments as presented.

Roll call: Kladder, yes; Zarafonitis, yes; Lile, yes; Korn, yes; Schumacher, yes. Motion carried.

Motion by Lile, supported by Zarafonitis, to authorize Metro to purchase a gift card for Mikie Parker for \$150 for her work on the firefighter compensation. Roll call: Kladder, yes; Zarafonitis, yes; Lile, yes; Korn, yes; Schumacher, yes. Motion carried.

Ehardt reported that our new truck will be delivered in December, so they are in the process of going out and rebidding out the truck financing. She will bring something back at the next board meeting.

Discussion on getting the loan from the Townships.

CLAIMS: **Motion** by Korn, supported by Lile, to approve the prepays in the amount of \$71,178.00 check #4773-4811 with no voided checks and the regular claims in the amount of \$30,593.16 check #4812-4857 with no voided checks. Roll call: Kladder, yes; Zarafonitis, yes; Lile, yes; Korn, yes; Schumacher, yes. Motion carried.

CORRESPONDENCE: The two letters will be discussed under Public Educator report.

REPORTS

CHIEF: (See Metro Chief Report). Parker reported that he went to a tabletop drill in Lansing. Metro joined MEMAC and the next step is to join MABAS (Mutual Aid Box Alarm System). We would be able to put together a task force or strike team in this area to send to other communities in need, and we could draw on other task forces in case of a disaster. Parker reported that while at Centre Ice the City Mayor approached him and asked that Metro give the City a proposal to take over City Fire. Discussion. Parker will draft a letter to the Mayor and send to the Metro Board to review. Kladder reported that Whitewater wants to sit down with Metro on possibly working with Metro Fire. Parker asked the Board what their thought was of him joining the Rotary Club. Parker will check with the Attorney and let the Board know the outcome.

ASST. CHIEF/FIRE PREVENTION: (See Assistant Chief-FPB Monthly Report and Station 12 Log). Schnaidt reported on the remodel for the Central Dispatch location on the 3rd floor. There are no sprinklers and no alarm systems on the 3rd floor. He gave Construction Codes and County Facilities Management the NFPA Standard to be in compliance with the Code. The County does not want to follow the Standard because of the cost. Schnaidt sent Construction Codes Office a letter stating that if they issue a permit on this project as it is being proposed, Metro won't be involved in the project because of the liability. Discussion on 911 services. A copy of Schnaidt's letter on the code issue will be sent to Dennis Aloia; Kladder and Parker will meet with Aloia regarding the 911 issue and a contingency plan; and Kladder will talk to Larry Inman regarding the game plan.



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MESA MINS/Page 3

September 22, 2009

ASST. CHIEF/OPS-TRAINING: (See Assistant Chief-OPS Report and October Training Schedule). Flynn reported on a HazMat spill behind Speedway and the Township's Hazardous Spills Expense Recovery Ordinances. We currently pay \$900 total for the City HazMat services. If the City HazMat Team were called out, they would bill the Township and the Township would have to bill the spiller. Metro will be billing the spiller for the cleanup at Speedway. The cost recovery issue will be brought back to the Board in the future.

PUBLIC EDUCATOR: (See Fire & Life Safety Public Education Report). Hawes reported on the status of Risk Watch and Michigan Model in the schools. She met with Sue Wilson and Rob Lowe with TCAPS on the Risk Watch and Michigan Model. They have designated Blair & Willow Hill Schools to be the pilot sites for this program. (See letter in correspondence from Ronald Farr dated 9-14-09 supporting the NFPA Risk Watch Program). Hawes has been working with the seniors throughout the summer and just provided four (4) Remembering When workshops to 100+ seniors at the Senior Empowerment Day. She was chosen to attend the Remembering When conference in Boston. All expenses are paid for through a NFPA grant and partnership is with the Northwest Area Agency on Aging. Hawes reported a grant is being submitted to the Rotary on behalf of the Risk Watch Program. See letter from Ronald Farr, State Fire Marshal, dated September 14, 2009, in support of the Risk Watch Program. Hawes is working on a grant with City Fire through the Oleson Foundation for fire extinguisher simulators and a grant for a rescue boat through Cherryland Electric. The Biederman Foundation denied our grant request for the public education vehicle (see letter dated September 16, 2009). Our Assistance to Fire fighters grant through FEMA was turned down, but Hawes is currently working on another grant for submittal. She has been working with Captain Bloom on the Open House at Station 11 on October 10th for Fire Prevention Week. All Metro stations will be open that day for Fire Prevention.

Parker reported on the October 1st 2010 Public Education budget through the County. We do not have the full support of the County Commissioners like in the past, and they may take some of the \$88,000 away. We do have a three year contract with the County, but there is a clause that indicates they could discontinue the funds with 30 days notice. Discussion. The Metro Board members will contact each of their County Commissioners to support our program and to continue the funds; Parker will meet with the other Fire Chiefs to gather support for the program; and Hawes will get some letters of support from some of the groups/agencies she is working with.

OLD BUSINESS:

RFP for Counsel - Kladder reported that it is time to look for another attorney. Discussion. Parker to write a letter to Judson regarding our concerns over the delay in response time. This issue will be revisited in six months.



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MESA MINS/Page 4
September 22, 2009

Strategic Plan Update: Parker reported that the Core Group met. He has met with the Admin Office and will meet with Station 1 this week. He will then compile the notes to go back to the Stakeholders. A mission, vision and value statement will come back to the Board in October.

Station 12 Bldg Project: Schnaidt reported on an e-mail he received from FEMA stating that we can't start on the project yet or we lose any chance of getting the grant. It also stated that some or all design costs incurred may not be covered by FEMA.

Code Enforcement of Twp Fire Ordinance: Parker reported that they are waiting for a response from Judson. Korn checked with MTA counsel (see e-mail from Korn dated August 31, 2009). Discussion.

Declare Meadowland Drive Property as Surplus: See e-mail dated September 21, 2009, from Judson. This is not an official legal opinion. Judson will get back with us with a more in-depth opinion. Discussion. This issue is tabled to next meeting.

RFP for Audit: Ehardt reported she is in the process of putting together a proposal for our audit services. She has three firms she will send it out to. Discussion. The Board said to put an ad for accepting bids in the Traverse City Record-Eagle and send it out to the other companies. Metro can give preference points to local firms.

NEW BUSINESS: None

PUBLIC COMMENT: None

No other business. Meeting adjourned 12:11 p.m.

Chairman Wayne Kladder

Assistant Secretary Marcia Schwind