



GT METRO EMERGENCY SERVICES AUTHORITY

FIRE OFFICE 897 Parsons Road – Traverse City, MI 49686

Phone: (231) 947-3000 Fax: (231) 947-8728 – Website: www.gtmetrofire.org Email: info@gtmetrofire.org

October 12, 2009

The special meeting of the Grand Traverse Metro Emergency Services Authority was called to order at 1:30 p.m. by Vice Chair Chuck Korn at 897 Parsons Road, Traverse City, Michigan.

Roll call – 6 members, a quorum

Chuck Korn, Garfield

Glen Lile, East Bay

Frankie Zarafonitis, Acme

Kay Schumacher, Garfield

Butch Strait, East Bay

Dorothy Dunville, Acme (Alternate)

ATTENDANCE:

Pat Parker, Chief

Brad Schnaidt, Asst. Chief/Fire Prevention

Terry Flynn, Asst. Chief/Ops

Robin Ehardt, Accountant

Chuck Judson, Attorney

Jack Knol, Architect

Parker introduced Chuck Judson and Jack Knol and gave a brief history of the purpose for the special meeting.

ACCEPT GRANT: **Motion** by Strait, supported by Schumacher, to accept the construction grant by adoption of Resolution 2009-06 of the Board of Directors of the Grand Traverse Metro Emergency Services Authority – “NOW, THEREFORE, BE IT RESOLVED that U.S. Department of Homeland Security Grant No. EMW-2009-FC-01786R is hereby received and accepted by the Grand Traverse Metro Emergency Services Authority, and its Fire Chief is hereby directed to complete implementation of the terms of the grant. Acceptance of this shall be contingent upon review and approval of final construction bids confirming a total cost within the allocated budget of the GTMESA.” All ayes. Motion carried.

AUTHORIZE LAND LEASE TO GARFIELD TOWNSHIP: **Motion** by Lile, supported by Dunville, to adopt Resolution 2009-07 of the Board of Directors of the Grand Traverse Metro Emergency Services Authority – “NOW, THEREFORE, BE IT RESOLVED that the terms and conditions of the Lease Agreement attached hereto are acceptable to the Grand Traverse Metro Emergency Services Authority, and its Fire Chief is hereby directed to submit the Lease Agreement to the Charter Township of Garfield for final approval.” All ayes. Motion carried. The Lease Agreement will go back to Garfield Township Board on October 22nd for adoption.

SOLICITATION OF BIDS: **Motion** by Schumacher, supported by Strait, to approve staff to go out and solicit bids by adoption of Resolution 2009-08 of the Board of Directors of the Grand Traverse Metro Emergency Services Authority – “NOW, THEREFORE, BE IT RESOLVED that the Grand Traverse Metro Emergency Services Authority hereby delegates its Fire Chief with the responsibility to prepare appropriate invitations to bid in conforming bid documents consistent with the requirements of U.S. Department of Homeland Security Grand No. EMW-2009-FC-01786R, and



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implement invitations to bid for further consideration of an award by this Board.” Discussion on the bid process. All ayes. Motion carried.

GENERAL DISCUSSION ON BLDG PROJECT: Discussion was held on the Station 12 building project and the bid process. The Board said to go with paper bid packets and to charge for the bid packets. Jack Knol reported on LEED certification and gave an explanation of it.

BUDGET CONSIDERATIONS: Ehardt reported on the increase in millage that will be needed to operate Station 12 in 2011 (see Fact/Results Sheet). The necessary increase in millage of .25 mils in 2011 will cover the operating and labor costs associated with the new Station 12.

CONSTRUCTION LINE OF CREDIT: Discussion was held to open up a construction line of credit from the bank. This would allow the contractors and subcontractors to get paid in a timely manner while we are waiting for reimbursement from the Feds. **Motion** by Zarafonitis, supported by Schumacher, to establish a line of credit at a local bank. All ayes. Motion carried.

Motion by Zarafonitis, supported by Schumacher, to adjourn the meeting. All ayes. Motion carried
Meeting adjourned 3:02 p.m.

Vice Chair Chuck Korn

Assistant Secretary Marcia Schwind