



GT METRO EMERGENCY SERVICES AUTHORITY

FIRE OFFICE 897 Parsons Road – Traverse City, MI 49686
Phone: (231) 947-3000 Fax: (231) 947-8728 – Website: www.gtmetrofire.org Email: info@gtmetrofire.org

December 22, 2009

The regular meeting of the Grand Traverse Metro Emergency Services Authority was called to order at 9:04 a.m. by Chairman Wayne Kladder at 897 Parsons Road, Traverse City, MI 49686.

Roll call – 5 members, a quorum

Wayne Kladder, Acme

Glen Lile, East Bay

Chuck Korn, Garfield

Frankie Zarafonitis, Acme - excused

Butch Strait, East Bay

Kay Schumacher, Garfield

ATTENDANCE:

Pat Parker, Chief

Brad Schnaidt, Asst. Chief/Fire Prevention

Terry Flynn, Asst. Chief/Ops

Robin Ehardt, Accountant

Meredith Hawes, Public Educator

PUBLIC COMMENT: None

APPROVAL OF AGENDA: **Motion** by Lile, supported by Korn, to approve the agenda. All ayes. Motion carried.

CONFLICT OF INTEREST: None

APPROVAL OF MINUTES: **Motion** by Korn, supported by Schumacher, to approve the minutes as e-mailed. All ayes. Motion carried.

FINANCIAL REPORT: Ehardt gave the financial report. She reported on the budget amendments (see 2009 Budget Amendments dated 12/17/09). **Motion** by Korn, supported by Lile, to approve the budget amendments as presented. Roll call: Kladder, yes; Lile, yes; Strait, yes; Korn, yes; Schumacher, yes. Motion carried.

CLAIMS: **Motion** by Lile, supported by Schumacher, to approve the prepays in the amount of \$33,885.61 (check #5067-5093 with no voided checks) and the total regular claims in the amount of \$129,427.17 (check #5094-5168 with no voided checks). Roll call: Kladder, yes; Lile, yes; Strait, yes; Korn, yes; Schumacher, yes. Motion carried.

CORRESPONDENCE: None

R E P O R T S

CHIEF: (See Metro Chief Report). Parker reported on the status of the Energy Optimization Program (Public Act 295) with Cherryland Electric Company. They provided us with a quote for \$15,000 to put in energy efficient fixtures at Station 11, and we would qualify for a \$4,600 rebate toward the project.



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There would be a 2-year payback on the energy saved. Ehardt reported on the status of the Cherryland Electric interest free loan. The person from USDA was not very optimistic that we could get it for a fire truck. However, Cherryland Electric will be putting the grant in and they should hear back within the next 3 months. Parker reported on our website (see letter from Cory Ellis). He reported on the health care and pay increases. Health care increased 8%, so the health care plan was changed from Flex Blue 3 to Flex Blue 4 for a savings of \$13,600 and the Board okayed a pay increase.

ASST. CHIEF/FIRE PREVENTION: (See Assistant Chief-FPB December Monthly Report and Station 12 Log). Schnaidt reported they performed 140 annual inspections last month. He has spent a lot of time at Munson on new construction projects. Schnaidt reported that Sonny Wheelock has asked Metro to get involved with the fire he had at his business in Rural's area. He informed Wheelock that Metro will not get involved unless Construction Codes wants us to get involved since we subcontract with them. Schnaidt said they heard from FEMA on environmental assessments for the Station 12 project. The best case scenario for starting the project will be the end of March or the beginning of April.

ASST. CHIEF/OPS-TRAINING: (See Assistant Chief-OPS December Report and January Training Schedule). Flynn reported on the training and the two grants he applied for (a Tribal Grant and Safer Grant). Parker reported they are currently meeting 2 x a month with the area Chiefs on Special Ops/Regionalization. They are putting together four teams.

PUBLIC EDUCATOR: (See Fire & Life Safety Public Education Report). Hawes reported they turned in their first annual report at the County Public Safety meeting. She gave the status of the Risk Watch Program (see handout). She finished MFR and passed.

OLD BUSINESS:

Strategic Plan Update: Parker reported on the status of the Strategic Plan. He had the final draft of the mission, values, and vision statements. It will now go back to the full committee and after the first of the year they will start again to hopefully accomplish a March 15th deadline.

Station 12 Bldg Project- Lighting Variance: Schnaidt reported they proposed LED lighting at Station 12 on the exterior of the building because it needs to meet the reduced requirements to get LEED Gold Certification and because LED lighting is a more easily controlled light pattern and we can keep the light where we want it to go. See the four follow-up letters between Metro and Garfield Township regarding the LED lighting and building permit approval progress dated 12/4/09, 12/9/09, 12/15/09, and 12/16/09.

Consideration of Declaring Meadowland Drive Property as Surplus: This topic was tabled at the last meeting due to the issue of a possible conflict of interest. After review by Metro's attorney, Rachel Roe, the following determination was made (see memo dated 11/24/09) where she states "the conflict of



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interest statute would not apply and would not prevent a Metro board member appointed by Garfield Township from participating in this decision.” Parker reported that Attorney Chuck Judson changed the lease and added a paragraph, letter “C” that reads **“Metro has declared surplus a one (1) acre parcel of property located on Meadow Lane Drive in Garfield Township, and Garfield desires this same parcel of land in exchange for its commitment to provide the land referenced in this Lease to Metro for construction of a fire station, all of which would serve to benefit the general public.”**

Motion by Schumacher, supported by Lile, to declare Meadowland Property as surplus. Roll call: Kladder, yes; Lile, yes; Strait, yes; Korn, yes; and Schumacher, yes. Motion carried.

The lease agreement was also revised under #3 Fixed Annual Rent by adding the following: **As further consideration for the fixed annual rent of One Dollar (\$1.00), Garfield accepts the transfer from Metro of the one (1) acre parcel of property otherwise described as follows: ...”**

Garfield Township will be adding a separate letter to the lease agreement at their next meeting that addresses the issue of what happens to the lease if the building project does not go through. The lease agreement will come back to the Metro Board at the next meeting in January for approval.

NEW BUSINESS:

Election of Officers for 2010:

CHAIRMAN: **Motion** by Lile, supported by Schumacher, to nominate Chuck Korn for Chairman for 2010. **Motion** by Strait, supported by Korn, to nominate Kladder for Chairman for 2010. Secret ballot: Three (3) votes for Kladder, two (2) for Korn. Motion passed for Kladder as Chairman.

VICE CHAIR: **Motion** by Schumacher, supported by Strait, to nominate Korn for Vice Chair for 2010. All ayes. Motion carried.

SECRETARY: **Motion** by Strait to nominate Lile for Secretary. Motion died due to lack of a second. **Motion** by Lile, supported by Korn, to nominate Strait for Secretary for 2010. All ayes. Motion carried.

Regional Water System: Parker reported that the water system is getting maxed out. Schnaidt, Parker, Ross Childs, and George from DPW met to discuss the future water system. (See the letter from Ross Childs dated 11/25/09). Per the fire department’s request, DPW will be scheduling a special meeting of the Sewer & Water Committee to discuss concerns related to fire protection.

New Fire Apparatus: Parker reported on the opportunity to purchase a new fire truck from Spencer Manufacturing before the new emissions take effect next year, which would save us approx \$25,000-\$30,000 (see quote from Spencer Manufacturing dated 12/14/09). We are also applying for a no-interest loan through Cherryland Electric for the purchase of this truck. We would sign the contract in 2009, pay for the chassis in Aug/Sept of 2010, and finance the truck in 2011. Delivery of the truck would be



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scheduled for 2011 for Station 12. Discussion. **Motion** by Korn, supported by Strait, to enter into a contract to purchase a truck from Spencer Manufacturing for \$497,422, with the prepayment amount of \$294,302 for the chassis being paid in 2010. Roll call: Kladder, yes; Lile, no; Strait, yes; Korn, yes; Schumacher, yes. 4 yes; 1 no (one yes vote from each township). Motion carried. Discussion on signing the bid and the obligation of the authority and townships. Parker will check with Atty Judson to see if this has to go back to the townships for approval and if so, when.

No other business.

PUBLIC COMMENT: None

Meeting adjourned at 11:33 a.m.

Chairman Wayne J. Kladder

Assistant Secretary Marcia Schwind